



Consent to Reference Template

Version: 1.0 | **Effective Date:** 1 July 2025

Approved by: Compliance Manager | **Review Date:** As required or annually

1. Purpose

This form is used to obtain explicit written consent from a person, business, organisation, or government body for [RTO Name] to reference them in marketing or advertising materials, in compliance with Clause 7(1)(d) of the Compliance Requirements 2025.

2. Consent Statement

I, the undersigned, hereby give explicit consent to [RTO Name] (RTO Code: _____) to reference the following:

- ☒ My name / organisation / business / agency
- ☒ Logo, branding, or visual identity (if applicable)
- ☒ Statements or testimonials provided by me
- ☒ Any other form of representation specified below
 - ☐ Name or brand reference
 - ☐ Logo usage
 - ☐ Testimonial quote
 - ☐ Image or visual media
 - ☐ Other: _____

I confirm that I am authorised to grant this permission and understand the reference will be used for promotional, educational, or recruitment purposes.

3. Conditions of Use

- ☒ This consent is valid for the period of 12 months from the signature date unless otherwise specified below.
- ☒ Consent may be revoked at any time by written notice to [RTO Name].
- ☒ The reference must not be altered or misrepresented in any form.
- ☒ Valid until: _____ (default: 12 months from date of signing)





4. Signature

Name of Authorised Representative: _____

Organisation (if applicable): _____

Position/Title: _____

Signature: _____

Date: _____

Contact Email/Phone: _____

Approved by (RTO Manager): _____

Date of Approval: _____

